

# **Little Missenden Parish Council**

All correspondence should  
be addressed to:  
The Clerk to the Council

Council Office,  
38 New Pond Road,  
Holmer Green  
Bucks.HP15 6SU

Phone & Fax: 01494 715429  
e-mail: [clerk.lmpc@btconnect.com](mailto:clerk.lmpc@btconnect.com)

## **NOTICE OF PARISH COUNCIL MEETING**

**I hereby give Notice that a Meeting of Little Missenden Parish  
Council  
will be held in  
The Council Chamber, Rossetti Hall at the above address  
on 23<sup>rd</sup> April 2018 commencing at 7.30 pm**

**All members of the Council are hereby summoned to attend for the business of considering and resolving upon matters as set out hereunder.**

*(Residents of the Parish, and the press, are entitled to be at the meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by Resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose)*

**Dated 17<sup>th</sup> April 2018**

**Melanie Franklin  
Clerk to the Council**

---

# AGENDA

1. Public Forum.

*(Subject to the approval of the Chairman, Members of the Public will have the opportunity to ask questions relating to matters of community interest, which fall within the responsibility of the Parish Council).*

2. To receive Apologies from Councillors for non-attendance. Cllrs Whitten, Geraghty

3. To receive declarations of interest relating to this meeting.

*(Under Sections 30(3) and 235(2) of the Localism Act 2011, Councillors are required to register their Disclosable Pecuniary Interests in the Register maintained by the Monitoring Officer of the District Council. The Council's Code of Conduct also requests Councillors to declare these where they relate to any item of business to be discussed)*

4. To receive and approve the previous Council Meeting Minutes.

5. To update the Actions Schedule

6. To receive and note reports from County Councillors.

7. To receive and note reports from District Councillors

8. **Chairman's Report**

1. Letter sent to Jeff Dominy thanking him for his service to the Council
2. Unitary Council Letter to Secretary of State

**Attached**

9. **Individual Committee Reports**

**A) The Chairman of Planning.**

Current Planning Applications for comment

**CH/2018/0549/FA**

Part single/part two storey front/side/rear extension and loft conversion incorporating Juliet balcony (Amendment to planning permission CH/2017/2105/FA). 1 Timber Meadow Cottages Village Road Little Missenden Buckinghamshire HP7 0RF

(ii) HS2

**B) The Chairman of Finance**

1. To receive and approve the Bank Reconciliation, Bank Statement and Unpresented Payment statements for March and Income and Expenditure Statements for March

**Attached**

- |   |                 |
|---|-----------------|
| 2. To receive the Income and Expenditure Summary Y/E                    | <b>Attached</b> |
| 3. To receive the Annual Return (Unaudited) 2017/18                     | <b>Attached</b> |
| 4. To receive Balance Sheet/Adjustments for Y/E 2017/18                 | <b>Attached</b> |
| 5. 17/18 year end adjustment and their consequences on 18/19 “ forecast | <b>Oral</b>     |
| 6. Update on Regulations review and committee                           | <b>Oral</b>     |

### **C) The Chairman of Open Spaces**

- |   |                 |
|---|-----------------|
| 1. Installation of new equipment LKH & HH | <b>Attached</b> |
| 2. Play Surface Installation              | <b>Attached</b> |
| 3. Holmer Green Pond                      | <b>Attached</b> |
| 4. Hedge Brays Green Lane HH              | <b>Attached</b> |

### **10. Clerk’s Report**

- |   |                 |
|---|-----------------|
| 1. Nomination Papers  | <b>Attached</b> |
| 2. Update from Respect, Trust & Better Working relationships conference | <b>Oral</b>     |
| 3. Current Duck feeding sign at pond                                    | <b>Oral</b>     |

### **11. Councillors’ items for discussion and, where necessary, approval**

- |   |                 |
|---|-----------------|
| 1. Proposal for Duck Feeding Pond Signage– Cllr Fallon                  | <b>Attached</b> |
| 2. Feedback from Unitary Council meetings - Cllrs Marzouk/Spiller/Giles |                 |
| 3. Clerks Assistant - Cllr Burke  |                 |

### **12. Rossetti Hall**

Nothing advised

### **13. Youth matters.**

Nothing Advised

### **14. Local Area Forum**

Nothing advised

### **Dates of next Meetings.**

**Planning:** 14<sup>th</sup> May 2018 at Rossetti Hall commencing at 7.00pm **Followed by Holmer Green Open Meeting / Annual Assembly @ 8.00pm**

**Council:** 21<sup>st</sup> May 2019 at Rossetti Hall commencing at 7.30pm (Including Annual Meeting)