

# **Little Missenden Parish Council**

All correspondence should  
be addressed to:  
The Clerk to the Council

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## **NOTICE OF PARISH COUNCIL MEETING**

**I hereby give Notice that a Meeting of Little Missenden Parish  
Council  
will be held in**

**The Council Chamber, Rossetti Hall at the above address  
on Monday 22<sup>nd</sup> January 2018 commencing at 7.30 pm**

All members of the Council are hereby summoned to attend for the business of considering and resolving upon matters as set out hereunder.

*(Residents of the Parish, and the press, are entitled to be at the meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by Resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose)*

**Dated 16<sup>th</sup> January 2018**

**Melanie Franklin  
Clerk to the Council**

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# AGENDA

1. Public Forum.

*(Subject to the approval of the Chairman, Members of the Public will have the opportunity to ask questions relating to matters of community interest, which fall within the responsibility of the Parish Council).*

2. To receive Apologies from Councillors for non-attendance. Cllr Burke

3. To receive declarations of interest relating to this meeting.

*(Under Sections 30(3) and 235(2) of the Localism Act 2011, Councillors are required to register their Disclosable Pecuniary Interests in the Register maintained by the Monitoring Officer of the District Council. The Council's Code of Conduct also requests Councillors to declare these where they relate to any item of business to be discussed)*

4. To receive and note reports from County Councillors.

5. To receive and note reports from District Councillors

6. To receive and approve the previous Council Meeting Minutes.

7. To update the Actions Schedule

**8. Chairman's Report**

8.1 Response from Police Commissioner (Letter sent 2/1/18 Cllr Dominy)

8.2 Good Councillors Guide

8.3 Clerk as RFO

**Attached**

**Oral**

**Oral**

**9. Individual Committee Reports**

**A) The Chairman of Planning.**

Current Planning Applications for comment

**CH/2017/2325/FA**

New single storey extension with open porch. 46 Walnut Way Hyde Heath Amersham Buckinghamshire HP6 5SD

9 A1 Response from CDC re Local Plan Objections.

9 A2 Bubbles Enforcement

9 A3 Letter re Infrastructure Priorities

9 A4 List for Infrastructure Priority

**Attached**

**Attached**

**Attached**

**Attached**

(ii) HS2

**B) The Chairman of Finance**

- 9 B 1.2.3.To receive and approve the Bank Reconciliation, Bank Statement and Unpresented Payment statements for December 2017. **Attached**
- 9 B4.To receive the Income and Expenditure statements for December 2017 **Attached**
- 9 B5. Budget 2018 – 19 for discussion **Attached**
- 9 B6. Proposal from Cllr Dominy for Litter Bins in LM **Attached**
- 9 B7. Amendment to Bank Mandate **Oral**

**C) The Chairman of Open Spaces**

- 9 C1 Swapping the poles over for LM **Attached**
- 9 C2 The nettles and bramble issues at HG and LKH **Attached**
- 9 C3 & 3a Installing play surfaces (Quote attached) **Attached**
- 9 C 4-10 Holmer Green Pond – Various quotes - Cllr Marzouk **Attached**

**10. Clerk’s Report**

- 10. 1 Office Chair £57.99 + VAT and Update on Computer equipment **Attached**
- 10. 2 Data Protection Officer **Attached**
- 10. 3 Open Spaces Annual Subscription £45 **Attached**
- 10. 4. FiT Annual Subscription £50 **Attached**
- 10. 5 Response from Church re Burial Grant **Attached**
- 10. 6 Response from TfB re Salt Bin **Attached**
- 10. 7 To agree that a Purchase Order should be sent to CU lighting for the installation of 12 LED lights in April at a cost of £3342.96 **Oral**
- 10. 8 Rosie Taylor TfB meeting – dates **Oral**
- 10. 9 Annual Review of Financial Regulations **Oral**

**11. Councillors’ items for discussion and, where necessary, approval**

- A . Dignity at Work Draft Document – Cllr Fallon **Attached**
- Website – Cllr Whitten **Oral**

**12. Rossetti Hall**

- Maintenance grant request £2000 from 2017 Budget : New boiler **Oral**

**13. Youth matters.**

Nothing stated.

**14. Local Area Forum**

Next meeting 31<sup>st</sup> January 2018

**Dates of next Meetings.**

**Planning:** Monday 5<sup>th</sup> February 2018 at Rossetti Hall commencing at 7.30pm

**Council:** Monday 19<sup>th</sup> February 2018 at Rossetti Hall commencing at 7.30pm