

Little Missenden Parish Council

All correspondence should
be addressed to:
The Clerk to the Council

Council Office,
38 New Pond Road,
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Bucks.HP15 6SU

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NOTICE OF ANNUAL PARISH COUNCIL MEETING

**I hereby give Notice that the Annual Parish Council Meeting of
Little Missenden Parish Council
will be held in
The Council Chamber, Rossetti Hall at the above address
on 21ST May 2018 commencing at 7.30 pm**

All members of the Council are hereby summoned to attend for the business of considering and resolving upon matters as set out hereunder.

(Residents of the Parish, and the press, are entitled to be at the meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by Resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose)

Dated 15th May 2018

**Melanie Franklin
Clerk to the Council**

AGENDA

1. To elect a Chairman for 2018-19

Public Forum.

(Subject to the approval of the Chairman, Members of the Public will have the opportunity to ask questions relating to matters of community interest, which fall within the responsibility of the Parish Council).

2. To elect a Vice-Chairman for 2018-19

3. Apologies for absence

4. To receive declarations of interest relating to this meeting.

(Under Sections 30(3) and 235(2) of the Localism Act 2011, Councillors are required to register their Disclosable Pecuniary Interests in the Register maintained by the Monitoring Officer of the District Council. The Council's Code of Conduct also requests Councillors to declare these where they relate to any item of business to be discussed)

5. To receive and approve the previous Council Meeting minutes

6. To receive and note reports from County Councillors

7. To receive and note reports from District Councillors

8. Election of Officers for 2018-2019

9. To update the Actions Schedule

10. Chairman's Report

1. Emails

Oral

2. Electoral Reform Services Parish Poll – Proposed Reorganisation of Local Government.

Oral

11. Individual Committee Reports

A) The Chairman of Planning.

Current Planning Applications for comment

CH/2018/0616/SA

Application for a certificate of lawfulness for proposed: single storey rear extension | 46 Copners Drive Holmer Green Buckinghamshire HP15 6SG

B) The Chairman of Finance

1. To receive and approve the Bank Reconciliation, Bank Statement and

Unpresented Payment statements for April 2018 and Income and Expenditure Statements for April 2018

Attached

2. To appoint an Internal Auditor for 2018/19

Oral

3. Resolution regarding Match Funding for Play Area Schemes – Cllr Giles

Attached

C) The Chairman of Open Spaces

1. General repairs and maintenance around the Parish arising from the annual tree survey and quarterly Play Area inspections Appendix 1

Attached

2. Annual Tree Survey – Appendix 2

Attached

3. Replacement of poles at Little Missenden Junior Swings

Attached

4. Pressure Washing selected play areas - Appendix 3

Attached

5. MVAS Contract – Agenda Note

Attached

12. Clerk's Report

1. Little Kingshill roundabout

Attached

2. Abandoned car on Earl How Road allotment parking area

Oral

3. GDPR (Data Protection)

Oral

13. Councilors' items for discussion and, where necessary, approval

1. Unitary Authority for Buckinghamshire – Letter to Secretary of State

Attached

2. Assistant Clarks vacancy – Cllr Burke (deferred from 23rd April meeting)

Attached

14. Rossetti Hall

1. Task details

Attached

2. Income and Expenditure to March 31st 2018

Attached

15. Youth matters.

Nothing advised

16. Local Area Forum

Nothing advised

Dates of next Meetings.

Planning: 4th June 2018 at Rossetti Hall commencing at 7.30pm.

Council: 18th June 2018 Minutes at Rossetti Hall commencing at 7.30pm.