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Little Missenden Parish Council

Minutes of Council Meeting held on 19th March 2018

At Rossetti Hall Holmer Green

The meeting commenced at 7.30pm.

Attendees:

Cllr Dominy– in the Chair

Cllrs. Burke, Rawbone, Geraghty, Spiller, Marzouk, Whitten, Fallon, Giles, Baker, Burke

1. Public Forum

No members of the public attended

2. Apologies from Councillors

C.Cllr. Patricia Birchley

3 County Councillors

None attended

4 District Councillors

D Cllr Mike Smith

D Cllr Smith advised Council that the Secretary of State has announced that he is minded to approve the merging of local councils to one District Council. He urged that representation be made directly to the Secretary of State objecting to this. There is a consultation period until 25th May 2018 for objections to be raised.

Cllr Geraghty raised the question of the road surface at Sheepcote Dell Road junction with the A404 which was due to be repaired in January 2018 and so far this has not been carried out.

Cllr Burke raised the question regarding the logs and tarmac on The Common at Hyde Heath and resultant complaints from residents

D Cllr Smith advised then D Cllr Varley was arranging a meeting with residents to discuss this.

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D Cllr Smith left the meeting at 7.45pm

5 Declarations of Interest

None

6 Minutes of Last Meeting

Agreed and signed as a true copy.

7 Actions Schedule

Updated

8. Chairman's Report

Cllr Dominy advised the passing of Richard Osborne who was Parish Clerk for many years. One minutes silence was observed by Council in respect.

Thank you card from Little Missenden Infant School had been received thanking the Council for the safety barrier at the school.

9 Individual Committee Reports

A) Chairman of Planning

Current Planning Applications for comment

CH/2018/0244/FA

Single storey rear extension. 28 Todd Close Holmer Green Buckinghamshire HP15 6UX

CH/2018/0223/FA

Part single and two storey rear and side extensions, roof extension with a front and rear dormer window, new finish to existing walls, retiling of roof and existing dormer windows and alterations to fenestration - Copper Beeches Beamond End Lane Beamond End Buckinghamshire HP7 0Q

CH/2018/0284/FA

Conversion of outbuilding to dwelling house and provision of vision splays on existing vehicle access - Klee House Deep Mill Lane Little Kingshill Great Missenden Buckinghamshire HP16 0DJ

Objections : Certificate of Lawfulness granted on 8th December 2017 under CH/2017/1886/EU by CDC does not give the benefit of permitted development and does not include development as per the Planning Statement made by the applicant.

Enforcement Issues

None

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(ii) HS2

Response from HS2 regarding questions raised at meeting with LMPC in November was noted.

Letter from English Heritage was noted.

Cllr Giles requested responses from Councillors with comments on the document supplied by HS2 resident representative of Hyde Heath. Also comments on the Affected Roads Document as he needs to finalise the document.

It was noted that HS2 representatives will be holding community liaison meetings in the locality over the next few weeks.

The Clerk advised that we have not had a response from the letter regarding surveys at Pipers Wood Play area.

B. Chairman of Finance

The Bank Reconciliation, Bank Statement Unpresented Payment statements and Income and Expenditure statements for January and February were reviewed and approved.

The budget for 2018/19 was reviewed and agreed subject to written confirmation from Chiltern District Council regarding the precept. To be reviewed quarterly.

Cllr Geraghty advised Council that she will be stepping down as Vice Chair of Finance with effect from the end of the financial year.

Cllr Marzouk put forward the suggestion of a Finance Committee made up of a representative of each ward.

Cllr Marzouk also advised that he will be reviewing the LMPC Financial Regulations.

C. Chairman Open Spaces

1. Council will wait for the revised specification and costings and will discuss at next Council meeting.
2. Cllrs Burke and Spiller presented a breakdown on the trees within the Parish with suggestions for zoning and maintenance. Council **agreed** for works to be undertaken on certain trees with problems at a cost of £145.00 + VAT. PO to Chesham Town Council to be raised.
3. Council were updated on the current situation within the allotment areas. Water supply to be switched on by Easter.
4. Cllrs Burke and Spiller provided Council with a comprehensive check list to be used when checking the play areas. This was **agreed** by Council.
5. Cllr Burke advised that the flashing lights project in Hyde Heath has been delayed by TfB and is now due to be completed by May 2018. Council **confirmed** that the £400 donation from the Council is safeguarded for this project and will be paid when the work is completed.

10. Clerks Report

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1. Assistant to Clerk was **agreed** by Council. To be advertised.
2. Bank Mandate was signed and dated.
3. The appointment of internal auditor was advised although this does still need to be confirmed.
4. New external auditors was confirmed as PFK Littlejohn LLP. Audit pack is due in March.

The Clerk requested that any member of the Council who wishes to take the vacant Vice Chair of Finance to email their interest to her.

11. Councillors Items for Discussion and where necessary, approval

Cllr Fallon has been approached by a resident regarding planting a tree or having a bench within the fenced area at the pond. This was **not agreed**. Cllr Fallon will revisit resident to discuss other options.

Cllr Fallon advised that the HGVS have donated £500 towards the upkeep of the pond to include new planting. It was requested that a small plaque be placed on the bus stop at the pond acknowledging this contribution. Council **agreed** in principle subject to design and a plant list being approved.

Cllr Fallon also advised that HGVS have offered their services in the upkeep of the pond by way of general maintenance. Council **agreed** to this with the proviso that Council were advised prior to any works being carried out and the nature of the work.

12. Rossetti Hall

Nothing advised.

13. Youth Matters

The new Head Teacher for the High School will be Mr Sweeney.

14. Local Area Forum

Nothing advised

As there being no further business meeting closed at 10.25pm

Cllr Dominy announced that with effect from midnight 19th March 2018 he would be stepping down as Chairman of the Parish Council and also resigning as a Parish Councillor. Council expressed their regret and thanked Cllr Dominy for all his hard work and commitment over the seven years of his membership of the Council.

Cllr Whitten – Vice Chair will step up as Acting Chair until the Annual Meeting on 21st May when all positions within the Council are elected.

Dates of next meetings.

Planning: Monday 9th April 2018 commencing at 7.30pm at Rossetti Hall.

Council: Monday 23rd April 2018 commencing at 7.30pm at Rossetti Hall.

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Signed as an accurate record of the meeting

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Cllr Giles – Acting Chairman