



Little Missenden Parish Council

Minutes of Council Meeting held on 18th June 2018

At Rossetti Hall Holmer Green

The meeting commenced at 7.35pm.

Attendees:

Cllr Whitten– in the Chair

Cllrs Rawbone, Burke, Giles, Fallon, Carruthers, Thirsk, Geraghty, Scotchbrook, D Cllr Smith

1. Public Forum

No members of the public attended

2. Apologies from Councillors

Cllrs: Spiller, Marzouk and Baker, C Cllr Birchley, D Cllr Martin

3. Declarations of Interest

None

4. Minutes of Last Meeting

Amendments were read out to Council and it was **Agreed** and signed as a true copy.

5. Actions Schedule

Updated

6. County Councillors

No C Cllrs present

7. District Councillors

Cllr Smith updated Council on the Local Plan which will probably not be available until the end of the year. There had been no further action to report on the Single Unitary Council for Bucks. D Cllr Smith left the meeting at 7.40pm

8. Chairman's Report

1. The Chairman thanked Cllr Geraghty for providing and maintaining the flowers at the Holmer Green War Memorial.
2. The Chairman advised Council that Cllr Scotchbrook has agreed to be the co-ordinator for the Council with TfB for the reporting of potholes, paths and hedges that required attention. The Chairman also made the request for a Cllr to attend the annual TfB Conference on 4 July 2018.
3. The Clerk confirmed that an email of thanks had been sent to Holmer Green Today in May.
4. Thanks and Reminders, Chairman thanked Councillors for reducing the amount of emails sent and that Councillors should not make unilateral promises to residents. All decisions should be made by Council.
5. Cllr Whitten advised that she had been approached to have a photograph taken with herself, Vice Chair and Keegan White for the Holmer Green Today magazine in respect of the sponsorship of the planters at Holmer Green. She advised that if this were to happen a representative from Holmer Green Today should also be approached as they have donated funds towards the planter.

9 Individual Committee Reports

A) Chairman of Planning

Current Planning Applications for comment

CH/2018/0709/FA

Two storey side extension, first floor front and side extension and new tiled roof to conservatory.
Greenleaves 8 Beech Tree Road Holmer Green Buckinghamshire HP15 6UZ

No objection

CH/2018/0747/FA

Erection of a detached double garage | Cherry Tree Cottage Weedon Hill Hyde Heath
Buckinghamshire HP6 5RN

Objection : Previous application CG/2017/0805/FA refused and showed two trees in the area that is now indicated for the revised garage location

CH/2018/0793/HB

Historic building consent for internal alterations Manor House Village Road Little Missenden
Buckinghamshire HP7 0RA

No Objection

CH/2018/0805/HB

Listed building consent for garage conversion of listed building into living accommodation | Mill
End Cottages Village Road Little Missenden Buckinghamshire

No Objection

CH/2018/0807/FA

Garage conversion of listed building into living accommodation | Mill House Village Road Little Missenden Buckinghamshire HP7 0RG

No Objection

CH/2018/0867/FA

Part single / part two storey side and rear, and single storey front extension 20 Forge Close Holmer Green High Wycombe Buckinghamshire HP15 6PY

Objection : Overdevelopment

CH/2018/0876/FA

Single storey front extension inclusive of porch and two dormer windows to front | St Leonards Hare Lane Little Kingshill Great Missenden Buckinghamshire HP16 0EF

Objection: Overdevelopment within the greenbelt and AONB

CH/2018/0889/FA

Replacement of existing flat roofs with pitched roofs, fenestration alteration | Beamond Lodge Beamond End Lane Beamond End Buckinghamshire HP7 0QT

No Objection

CH/2018/0904/FA

Double garage | Endstead Heath End Road Little Kingshill Great Missenden Buckinghamshire HP16 0EB

Objection

The proposed garage is in an inappropriate location within the plot, being too close to the road and obstructing neighbour's sight lines.

Enforcement Issues

None

(ii) HS2

Nothing further noted

B. Chairman of Finance

1. To receive and approve the Bank Reconciliation, Bank Statement and unrepresented payment statements for May 2018 - **Agreed**

2. To receive and agree the Income and Expenditure statements for May 2018- **Agreed**

3. Internal Audit – Clerk/RFO advised that the internal audit was now complete and the external audit papers had now been completed for signature.

3 (a) Section one of the AGAR – Governance Statement was read to Council by the Chairman and was signed and dated by the Chairman and Clerk/RFO

3 (b) Section two of the AGAR -Accounting Statements for 2017/18 were signed by the Chairman and Clerk/RFO

C. Chairman Open Spaces

NB It was noted by the Chairman before this report that items regarding MVAS, Planters and Bus shelter shown on the agenda for Open Spaces would be reported under the Clerk's Report

1. Variation of Agenda Point 23rd April – Hyde Heath/ Little Missenden Play Areas - a lower quote from an alternate supplier had been negotiated with a saving of c £600. This was accepted and **Agreed**
2. Variation to Hedge Cutting Contract – It was **Agreed** to add the hedge by Holmer Green pond to the ATCS contract at a cost of £120 with effect from 2019
3. Water Supply to field in Sheepcote Dell Road – It was **Agreed** at a cost of £350 that Chesham Town Council reconnect the pipework to a standpipe – Clerk to raise PO.
4. Nettles at Little Missenden play area – It was **Agreed** at a cost of £45 that Chesham Town Council should spray the nettles – Clerk to raise PO
5. Resident - Hogg Lane - it was stated that the Council had cut the hedge in 2017 (20.11.17 Minute item C) as a one off gesture of goodwill and will not finance this again . The Clerk advised that the resident had now informed that the hedge had been cut by a neighbour.
6. Installation of Play equipment at Hyde Heath Play Area – It was **Agreed** that Sutcliffe Play would supply the new play equipment at Hyde Heath at a cost of £14990.00 and that Abacus would install the equipment and at the same time install the wet play surfaces at a cost of £6304.00. A £250.00 contingency was included. As a result of this renegotiation a saving to the Council of c£11000 has been made. Clerk to raise PO
7. Feedback on RoSPA inspections - Cllr Burke provided an oral feedback on the excellent report on all play areas in the Parish. A copy of the RoSPA report to be circulated to Councillors

8. Clerks Report

1. Gesture of Goodwill to Ian Harvey re Flagpole – it was **Agreed** that the Chairman would speak with Mr Harvey regarding this.
2. Pipers Wood HS2 – Clerk advised that once again she had received a request for survey work to be carried out in connection with HS2 at the play area from 31st June – 31st August 2018. She advised that she had responded to HS2 and that she has now received assurances that this particular request would be removed from the survey plans and no surveys were required at the site.

3. .gov.uk email addresses - it was **Agreed** that we would approach our Web Hosts to create standardised email addresses for all Councillors in line with GDPR best practice. There is no cost associated with this as it is covered within our contract.
4. Feedback from Town and Parish Clerks Meeting - the Minutes from this meeting had been circulated to Councillors.
5. Little Missenden Festival – it was **Agreed** that due to budget constraints the Council would not provide a grant this year. This will not preclude an application in future years.
6. MVAS contract renewal - It was **Agreed** that the contract be renewed with Richard Thompson for a further twelve months with no increased cost – Clerk to action.
7. Planters and Hanging Baskets in Holmer Green – It was **Agreed** that our contractor would provide summer planting for the hanging baskets and planters in Holmer Green at a revised cost of £1143 as the number of baskets had been reduced - Clerk to raise PO
8. Browns Road Bus Shelter – It was **Agreed** that the ivy covering the shelter be removed by Chesham Town Council at a cost of £114 as an addition to their contract – Clerk to action. NB the roof of the shelter has an asbestos corrugated roof and Cllr Burke will investigate regarding its removal.

9. Councillors' Items for Discussion and where necessary, approval

1. TfB Report – Cllr Scotchbrook updated Council regarding the drop-in session in Amersham on 15 June 2018 on the reporting of highway problems. The new system – FixmyStreet - is up and running but with faults. He will liaise with the LAT and will report monthly on progress. Councillors to report any items requiring attention on Fixmystreet and to him in order that a central record can be monitored.
2. Thanks to Holmer Green Today for donation – Clerk advised that an email had been sent.
3. Village Notice Board - Cllr Rawbone - Deferred to next meeting
4. Use of the Common – Cllr Rawbone - Deferred to next meeting
5. Apolitical Status – Cllr Rawbone - Deferred to next meeting
6. Memorial Bench – Mark Stevens, Holmer Green Garage - Deferred to next meeting

For information: Cllr Fallon advised that the NAG had been disbanded but may be resurrected. She will report back to Council when further information is available.

10. **Rossetti Hall**
Nothing Advised
11. **Youth Matters**
Nothing Advised
12. **Local Area Forum**
Nothing Advised

As there being no further business meeting Concluded at 10.02pm

Dates of next meetings.

Planning: Monday 2nd July commencing at 7.30pm at Rossetti Hall.

Council: Monday 16th July commencing at 7.30pm at Rossetti Hall.

Signed as an accurate record of the meeting

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Councillor Whitten - Chairman