



Little Missenden Parish Council

Minutes of Council Meeting held on 20th August 2018

At Rossetti Hall Holmer Green

The meeting commenced at 7.30pm.

Attendees: Cllrs : Scotchbrok, Burke, Spiller, Baker, Marzouk, Thirsk, Geraghty

Cllr Whitten– in the Chair

1. Public Forum

No residents attended.

2. Apologies from Councillors

Cllrs : Caruthers, Fallon and Rawbone.

3. Declarations of Interest

None

4. Minutes of Last Meeting

Agreed and signed as a true copy.

5. Actions Schedule

Updated

6. County Councillors

None Present

7. District Councillors

None Present

8. Chairman's Report

1. Feedback from meeting with TfB 25/7/18 – several items raised are being investigated by TfB and this was noted by Council

2. Cllr Fallon has expressed an interest in the Vice Chair vacant position for Planning and **Council agreed** to this also, Cllr Whitten to take over as Chair of Planning was **agreed** by Council.

3. Report on Meeting with HS2 representative on 13th August 2018. The purpose of the meeting was for LMPC to be updated on the present situation and also going forward as works are now in progress regarding borehole drilling at Hyde Heath etc. Also to discuss funding available to local Parishes, Council noted the contents and We would hope to keep this link with HS2 more active going forward with the establishment of an HS2 Working Group

4. Feed back from meeting on 14th August 2018 regarding Open Spaces : The contents of the report were noted by Council and as agreed between all parties following the meeting held in March 2018 with all relevant parties, Open Spaces will open conversations with Little Kingshill residents and Ward Councillors on the new project following the completion of work at Hyde Heath in September. Objections/Comments were noted by Council from Cllr Marzouk

9 Individual Committee Reports

A) Chairman of Planning

Current Planning Applications for comment

PL/18/2677/FA

Grey House Beamond End Lane Beamond End Buckinghamshire HP7 0QT Single storey rear extension, extending and enlarging of garage to habitable accommodation with a front, rear and side extensions linking it to the house. Removing the front porch/door and creating a new side entry.

No Objections

Enforcement Issues

None

2. HGSA Lease : The HGSA have requested a lease extension, Cllr Whitten is speaking with Chiltern District Council to understand the legalities in extending both the lease LMPC has with Chiltern and how this could impact on HGSA.

3. HS2 – The Rt Hon Dame Cheryl Gillam MP has written to the clerk advising on funding available from HIS2 – Cllr Whitten to follow this up with other local Parish Councils.

B. Chairman of Finance

1. The Bank Reconciliation, Bank Statement Unpresented Payment statements and Income and Expenditure statements for July were reviewed and approved.

2. June reconciliation is still under review, this has been presented with a suspense account to balance which is being investigated within the finance team of Chair, Vice Chair of Finance and RFO and it is expected to be resolved shortly .

Cllrs Baker and Burke (Chair and Vice Chair Finance) presented to the Council a revised budget for deliberation together with the new coding system for the accounts package. Council **agreed** with the proposed changes to simplify the process. Scribe training is due to take place in August and these updated figures will be implemented.

C. Chairman Open Spaces

1. Dog bins, the Clerk is to contact CDC to confirm that locations of the dog bins they currently empty with a view to relocating the bins where necessary, this is in light of the information recently received from them that dog waste can be put into general waste bins.
2. Replacement Tree in Earl Howe Road, this was **agreed** by Council to replace this with a Heavy Standard Cherry Tree 12-14cm- girth and 3.5-4.0 m high at a cost of **£280.00. Clerk to raise purchase order to Ridgeway Woodlands.**
3. The annual Tree Survey was noted by Council
4. Goal Socket in Little Kingshill, due to the recent weather conditions a part of the old goal socket has risen above surface and is a H&S risk. It was **agreed** that Chesham Town Council will remove this at a cost of **£65 + VAT - Clerk to action.**
5. It was **agreed** by Council to speak with Hughenden Football club about regularising an agreement in respect to them using the common at LKH for matches.
6. Cllr Burke advised that the works will commence at Hyde Heath Play Area on 12th September and the works should take about 4 days, the surfacing at Little Missenden Play Area will follow.

10. Clerks Report

1. Clerk advised a meeting room bookings system is being created.
2. Standing Orders update has been presented to Council, all Councillors are required to sign the appropriate form and return to the Clerk forthwith.
3. Privacy Policy update has been presented to Council, all Councillors are required to sign the appropriate form and return to the Clerk forthwith.
4. Bank Mandate – signed.
5. Councillors were reminded that the new email addresses need to be actioned and the Clerk to be advised once this is done. Once all active relevant bodies will be advised i.e. CDC, TfB etc.
6. The Clerk advised that we currently have two vacancies within the Parish Council, one in Little Kingshill due to the retirement of Cllr Giles. Cllr Whitten – Chair of the Council advised that she has written to him on behalf of the LMPC in thanks for his expertise and hard work over the years. Holmer Green vacancy is due to Cllr Werbiski standing down, with our thanks for her work with the Council.
7. The Clerk advised that the Vest Kept Village has been announced and unfortunately Little Missenden was unfortunate in not being placed.
8. Salvation Army have sent a request for permission to place a material bank on Rossetti Hall car park. Council declined this due to the capacity of the area in question.
9. Little Kingshill church has requested a grant towards the graveyard upkeep, Council **agreed** a grant of £250.

11. Councillors Items for Discussion and where necessary, approval

1. Quotes to be obtained to replace the posts at Little Missenden Green
2. Memorial bench for Annie Barnet in Little Missenden Play area was agreed. LM residents to pay for the bench and fitting, order to be placed by Clerk
3. Trees at Little Missenden – OS to inspect
4. Sponsorship of Planter with memorial plaque –Stevens Garage - **Agreed by Council**
5. Temporary Signage – Some of the changes **agreed by Council.**
6. Remembrance plaque on seat by pond – **Agreed by Council**
7. Street Lightning Survey – This has been completed and reported back to Council OS to obtain quotes for the work to be completed.

12. Rossetti Hall

Nothing advised

13. Youth Matters

Nothing advised

14. Local Area Forum

As there being no further business meeting Concluded at 21.55

Dates of next meetings.

Planning: Monday 3rd September 2018 commencing at 19.00 at **Hyde Heath Village Hall – Followed by Hyde Heath Open Meeting 20.00.**

Council: Monday 17th September 2018 commencing at 7.30pm at Rossetti Hall.

Signed as an accurate record of the meeting

..... Date

Cllr Whitten - Chairman