



**Little Missenden Parish Council**

**Minutes of Council Meeting held on 17<sup>th</sup> September 2018**

**At Rossetti Hall Holmer Green**

The meeting commenced at 7.30pm.

Attendees: Cllrs Scotchbrook, Burke, Spiller, Baker, Carruthers, Thirsk

Cllr Whitten – in the Chair

**1. Public Forum**

No members of the public attended.

**2. Apologies from Councillors** Cllrs Fallon, Geraghty, Rawbone, Marzouk

**3. Declarations of Interest**

None noted

**4. Minutes of Last Meeting**

Agreed and signed as a true copy.

**5. Actions Schedule**

Updated

**6. County Councillors**

None attended

**7. District Councillors**

D Cllr Martin advised that the new car park at Amersham Railway Station is on target to be completed within time and budget and that he had officiated at the topping out. The closure of Dragon Cottage surgery was discussed and it was felt that the absence of a health centre in the village may affect the discussions regarding the Local Plan.

**8. Chairman's Report**

1. Cllr Whitten advised that she has written to the Rt.Hon. Dame Cheryl Gillan DBE MP, Steven Baker MP and CCG regarding the sudden closure of the surgery in Holmer Green, expressing the views and opinions of the LMPC and the residents. Responses have

been received and were noted. Cllr Whitten will continue to apply pressure on the authorities to act although as a Parish Council, healthcare is not within our remit.

2. Details have now been obtained regarding the Remembrance Day arrangements within the Parish and Chiltern District Council have been informed so that a representative can attend the wreath laying ceremonies.

3. Cllr Whitten updated Councillors on the ongoing discussions with Align, who are the Contractors for HS2 within the Parish. Council was also advised that Cllr Thirsk will attend meetings held with the 3 Parishes, The Lee, Wendover and GT. Missenden and Align and report back to Council.

## **9 Individual Committee Reports**

### **A) Chairman of Planning**

Current Planning Applications for comment

#### **18/07194/OUT**

Inland Homes development HW8/20 Wycombe Road

**Objections: All Council members: Letters to be sent to Wycombe District Council and Cherwell District Council with numerous objections**

#### **PL/18/2994/FA**

30 Harvest Bank Hyde Heath Amersham Buckinghamshire HP6 5RD First floor front/ side extension and rear extensions, single storey front extension incorporating new front porch.

**No Objections**

#### **PL/18/3002/FA**

Holmer Green Senior School Parish Piece Holmer Green Buckinghamshire HP15 6SP  
Replacement of existing entrance gates, walls and fencing to the entrance area and the north side of the site with new 2.1m high metal palisade fencing and access control gates.

**No Objections**

### **Enforcement Issues**

None

(ii) HS2

Please see Item 8.3

## **B. Chairman of Finance**

1. The Bank Reconciliation, Bank Statement, Unpresented Payments and Income and Expenditure statements for August were reviewed and approved
2. Cllrs Burke and Baker updated Council in respect to the training received with the Clerk and Asst Clerk with a Scribe representative, they advised what had been taught and that a Policy and Procedure paper is to be created in respect to the details discussed, this is to be completed by the Clerk and Asst Clerk. Cllrs Baker and Burke also updated Council with the upgrades to the finance codes currently in use to simplify the system and to offer greater transparency. All matters were noted by Council. Clerk thanked Cllrs Burke and Baker for their support during this transition period and Council also thanked Cllrs Burke and Baker for their hard work in respect to the finance overview.
3. Retrospective corrected reconciliations were presented to Council from April 2018 as prepared by the Scribe representative and the Clerk, all errors are now corrected.
4. Cllr Baker updated Council in respect to the ongoing Budget Review and advised that the new system will be easier to understand and transparent. A full review will be presented at the October full Council meeting.

## **C. Chairman Open Spaces**

Cllr Burke proposed that the Clerk will be given authority to select the lowest quotes in respect of items 1-3, Council agreed to this.

In respect to the posts on Little Missenden green, this is still under review and quotes are still being received.

Little Kingshill Goal Posts, Cllr Burke advised that the goal posts have now been returned to the Common as the metal post that was causing a H&S problem had been removed. An agreement had been reached with Hughenden Football Club for a payment of £75 per month during the football season for the use of the pitch with the allowed use of Holmer Green Common in the case of unplayable surfaces at LKH

## **10. Clerks Report**

The Clerk advised that HGVS had requested permission to erect a Christmas tree with lights within the village of Holmer Green. Councillors agreed in principle providing all necessary legal and safety considerations were in place prior to the tree being erected. Clerk to write to HGVS advising accordingly. Also, Council discussed the HGVS plans in respect to planting and clearing the pond, it was stressed that permission needed to be obtained every time prior to a littler pick being organised due to insurance requirements and also prior to any planting being undertaken to ensure that Council are aware and have agreed the nature of the planting and location.

The Clerk has been approached for permission to operate two exercise classes on the Common, Council were provided with PL Insurance details. Council agreed a cost of £10 per session for the first 3 months to be reviewed after this time. Clerk to advise.

## **11. Councillors Items for Discussion and where necessary, approval**

Cllr Baker raised the subject of parking on pavements and commercial vehicle parking within Hyde Heath. He has been approached by residents with complaints that it is now becoming hazardous as residents have to walk in the road to get around the parked vehicles. Cllr Thirsk will discuss with the PCSO for the area as he is aware of the legal ramifications and that the PCSO is actively working to discourage the practice within the Parish.

**12. Rossetti Hall**

Two quotes were presented in respect of replacing and re-siting the radiator in the Clerk’s office. Council agreed to accept the quote from H C Cox, clerk to raise PO.

**13. Youth Matters**

None advised.

**14. Local Area Forum**

Cllr Burke advised that the Hyde Heath Green Path project was due to start on 18<sup>th</sup> September 2018.

**As there being no further business meeting Concluded at 9.32pm**

**Dates of next meetings.**

**Planning:** Monday 1<sup>st</sup> October 2018 at **Little Kingshill Baptist Church commencing at 7.00pm** followed by the **Little Kingshill Open Meeting commencing at 8.00pm**

**Council:** Monday 15<sup>th</sup> October 2018 at Rossetti Hall commencing at 7.30 pm

Signed as an accurate record of the meeting

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Dated.....

**Cllr R Whitten - Chairman**

